

Blue Ridge Resource Authority

Landfill Collection Center Attendant

Department: Landfill	Pay Grade: 1
Supervisor: Director	FLSA Status: Non-Exempt
Essential Personnel Class: Essential	Revision Date: August, 2024

General Definition of Work

Performs manual work monitoring activities at the landfill collection site, operating a trash compactor, maintaining appearance of site, assisting the public, and related work as apparent or assigned. Work is performed under the supervision of the Authority's Director.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Receives and responds to inquiries; assists the public with recycling materials and waste collection; directs the public to the proper location for disposing of materials.

Monitors loads for hazardous materials; ensures safety procedures are followed.

Ensures facility is open during operating hours; secures facility at closing time; secures compactor at the end of the day.

Checks all machinery and equipment for proper operation; notifies appropriate authority in case of equipment failure.

Assists with snow and ice removal.

Assists with disposal of household waste, construction/ demolition debris, tires, appliances/furniture, and e-waste.

Operates heavy equipment such as skid steer and articulated loader.

Knowledge, Skills and Abilities

General knowledge of solid waste disposal regulations; general knowledge of department policies and procedures; general knowledge of a variety of maintenance and manual tasks involved in operation of a collection site; general knowledge in the use of the equipment required for the position; ability to make arithmetic computations; ability to understand and follow specific oral instructions; ability to establish and maintain effective working relationships with associates and the general public.

Education and Experience

High school diploma or GED and minimal experience in customer service, maintenance, or equivalent combination of education and experience.

Physical Requirements

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires walking and occasionally requires sitting, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling, pushing or pulling and repetitive motions; work requires distance vision, color perception and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to wet humid conditions (non-weather), frequently requires exposure to outdoor weather conditions and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment and occasionally requires working near moving mechanical parts, exposure to fumes or airborne particles, exposure to extreme cold (non-weather) and exposure to the risk of electrical shock; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

Special Requirements

Valid Virginia driver's license.